

## **Overview and Scrutiny Performance Board**

### **Wednesday, 29 June 2022, 10.00 am, County Hall, Worcester**

#### **Membership**

##### **Councillors:**

Cllr Tom Wells (Chairman), Cllr Alan Amos (Vice Chairman), Cllr Alastair Adams, Cllr Brandon Clayton, Cllr Matt Dormer, Cllr Steve Mackay, Cllr Emma Stokes, Cllr Shirley Webb and Cllr Richard Udall

##### **Co-opted Church Representatives (for education matters)**

Mr T Reid (Church of England)

##### **Parent Governor Representatives (for education matters)**

Mr M Hughes

#### **Agenda Supplement**

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Agenda produced and published by the Assistant Director for Legal and Governance, County Hall, Spetchley Road, Worcester WR5 2NP. To obtain further information or hard copies of this agenda, please contact Alyson Grice (01905 844962)/Samantha Morris 01905 844963 email: [scrutiny@worcestershire.gov.uk](mailto:scrutiny@worcestershire.gov.uk)

All the above reports and supporting information can be accessed via the Council's website [here](#)

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## **OVERVIEW AND SCRUTINY PERFORMANCE BOARD 29 JUNE 2022**

### **REFRESH OF THE SCRUTINY WORK PROGRAMME**

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#### **Summary**

1. The Overview and Scrutiny Performance Board (OSPB) is asked to consider the Scrutiny Work Programme for 2022/23.

#### **Developing a Scrutiny Work Programme**

2. The current 2021/22 Scrutiny Work Programme was agreed at Council in September 2021. It is now timely for the work programme to be refreshed for the coming year. The refreshed work programme will be considered by full Council on 14 July 2022.
3. In preparation for this meeting, Panel Chairmen have consulted with their Scrutiny Panels, relevant Cabinet Members with Responsibility and Directors on any amendments they would like to make to their work programme. Draft Work Programmes for the Board, Panels and Health Overview and Scrutiny Committee (HOSC) are attached at Appendix 1 (to follow).
4. Members are reminded that the Council's Constitution includes a requirement for the OSPB (using the Panels where appropriate) to receive, comment and advise on the Council's policy framework.
5. The Board is also asked to consider whether, in addition to the Policy Framework and standing items it considers, there are any other issues that should be added to its Work Programme.
6. In determining its Scrutiny Work Programme, the Board needs to consider a number of points.

#### **Issues suitable for scrutiny**

7. The Board has agreed to use the following criteria to help determine its scrutiny programme. A topic does not need to meet all of these criteria in order to be scrutinised, but they are intended as a guide for prioritisation.

- Is the issue a priority area for the Council?
- Is it a key issue for local people?
- Will it be practicable to implement the outcomes of the scrutiny?
- Are improvements for local people likely?
- Is there any evidence to it is a poor performing service?
- Will it result in improvements to the way the Council operates?
- Is it related to new Government guidance or legislation?

8. In considering the proposed work programme Members should also aim for it to be:

- balanced, in terms of some topics being of longer duration and some being suitable for shorter study
- Mixed in terms of covering different topics/directorates
- Not so onerous that there is no flexibility and room left for smaller, additional items such as Call-ins, to be added in at a later time if the OSPB regards it as a priority, and
- Taking account of the resources available to support scrutiny.

### **Purpose of the Meeting**

9. The Overview and Scrutiny Performance Board (OSPB) is asked to:

- consider the reports from Panel Chairmen on potential work programme topics;
- consider whether there are any issues which should be added to the OSPB's Work Programme;
- determine the Scrutiny Work Programme for 2022/23 to be considered by full Council.

### **Supporting Information**

Appendix 1: Draft 2022/23 Overview and Scrutiny Work Programme (to follow)

### **Contact Point for this Report**

Samantha Morris, Overview and Scrutiny Manager - Tel: 01905 844963

Email: [sjmorris@worcestershire.gov.uk](mailto:sjmorris@worcestershire.gov.uk)

### **Background Papers**

In the opinion of the proper officer (in this case the Assistant Director for Legal and Governance) the following are the background papers relating to the subject matter of this report:

- Agenda and Minutes of the Overview and Scrutiny Performance Board 19 June 2017
- The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

[All agendas and minutes are available on the Council's website.](#)

## Overview and Scrutiny Performance Board – 2022 Work Programme

<b>Date of Meeting</b>	<b>Issue for Scrutiny</b>	<b>Date of Last Report</b>	<b>Notes/Follow-up Action</b>
29 June 2022	Review of Overview and Scrutiny Work Programme	30 September 2021	To be endorsed by Council in July 2022
20 July 2022	Worcestershire Children & Young People's Plan 2022 – 2024		Policy Framework Report – to be considered by Cabinet
	Quarterly Performance and In-Year Budget Monitoring - Feedback from Scrutiny Panels (Q4 January to March)	March 2022 (Quarterly)	
	Member Update, Work Programme and Cabinet Forward Plan		
29 September 2022	Annual Update from Worcestershire Local Enterprise Partnership (LEP) (2022 Update to include the WLEP's Energy Strategy)	30 September 2021	
	Member Update, Work Programme and Cabinet Forward Plan		
20 October 2022	Annual Crime and Disorder Meeting	21 October 2021	
	Member Update, Work Programme and Cabinet Forward Plan		
16 November 2022	Quarterly Performance and In-Year Budget Monitoring (Q2) - Feedback from Scrutiny Panels		
	Member Update, Work Programme and Cabinet Forward Plan		

Date of Meeting	Agenda Item(s)	Date of Last Report	Notes/Follow-up Action
7 December 2022	Budget Scrutiny		
	Member Update, Work Programme and Cabinet Forward Plan		
<b>Possible Future Items</b>			
May 2023	Update on the 2022-27 Corporate Plan		
TBC	Future of Redditch Library		To be considered by Cabinet tbc
TBC	Draft Scrutiny Report: Developer-Funded Highways Infrastructure and Section 278 Technical Approval	28 November 2018	Task Group started October 2021
TBC	Draft Scrutiny Report: Children and Adolescent Mental Health Services (CAMHS)		Task Group started December 2021
TBC	Draft Scrutiny Report: Education, Health and Care Plans (EHCPs)		
TBC	Draft Scrutiny Report: Elective Home Education	10 December 2019	Scrutiny Task Group paused due to COVID-19
TBC	The levelling up agenda and the impact on Worcestershire (including the Towns funding allocated to Worcester and Redditch)		Suggested at 30 September 2021 Meeting
Crime and Disorder	Update on Community Speed Watch Schemes	17 November 2021	In 6 months' time (May 2022)
	Safety of Worcestershire Parks and open spaces (Crime and Disorder)		Suggested at 30 September 2021 Meeting

Date of Meeting	Agenda Item(s)	Date of Last Report	Notes/Follow-up Action
	Community Safety Partnerships (Crime and Disorder)		Suggested at 21 October 2021 Meeting
TBC	Income Generation		Suggested at 17 March 2020 meeting
TBC	Update on Trading Standards (including reporting mechanisms)		Suggested at 22 July 2020 meeting
<b>Standing Items</b>			
Each meeting	Member Update, Work Programme and Cabinet Forward Plan	Each meeting	
November/January	Budget Scrutiny		
March (Q3) July (Q4) September (Q1) November (Q2)	Quarterly Performance and In-Year Budget Monitoring - Feedback from Scrutiny Panels		
April	Review of Overview and Scrutiny Work Programme		To be endorsed by Council in May
April	Annual Update from Worcestershire Local Enterprise Partnership (LEP) (2022 Update to include the WLEP's Climate Strategy)		
July	Annual Crime and Disorder Meeting		
As necessary	Call-ins		
As necessary	Commissioning work for Scrutiny Panels		

Date of Meeting	Agenda Item(s)	Date of Last Report	Notes/Follow-up Action
As necessary	Establishing Scrutiny Task Groups (agreeing Terms of reference and Reports)		
As necessary	Advising on Council's Policy Framework ie Sustainable Community Strategy (if any), Corporate Plan, Children and Young People's Plan, Local Transport Plan, Youth Justice Plan, 'Act Local in Worcestershire' framework, such other plans and strategies as required by law to form part of the Policy Framework		



## SCRUTINY WORK PROGRAMME 2021/22

### Adult Care and Well Being Overview and Scrutiny Panel

Date of Meeting	Issue for Scrutiny	Date of Last Report	Notes/Follow-up Action
18 July 2022	CQC Assurance Framework Update	15 March 2022	
	Role of Adult Services in Hospital Patient Discharges		Added at 20 May 2022 Meeting
	Performance (Q4 January to March) and In-Year Budget Monitoring		
28 September 2022	Liberty Protection Safeguards		Panel member suggestion March 2022
TBC	Launch of Social Care Reform		
	Compliments and Complaints for Adult Services	15 November 2021	
	Performance (Q1 April to May) and In-Year Budget Monitoring		
7 November 2022	Performance (Q2 June to August) and In-Year Budget Monitoring		
<b>Possible Future Items</b>			
TBC	Independence Focussed Domiciliary Care Service in Worcestershire	15 March 2021	Directorate Suggestion February 2022
TBC	Intermediate Care		Directorate Suggestion May 2022
TBC	Review outcomes of the Fair and Transparent Care Project	14 January 2022	
TBC	Better Care Fund		Added at 20 May 2022 Meeting

TBC	Update on People and Communities Strategy and Workstreams		Added at 15 March 2021 Meeting
TBC	The Council's Adult Services Replacement Care Offer		TBC
TBC	How the Council works with Carers		Suggested at 8 July 2021 Meeting
TBC	The Implications of the Adult Social Care Reform White Paper		Discussed at the 14 January 22 Meeting
TBC	The role and cost benefit of IT in Care Planning		Discussed at the 14 January 2022 meeting
TBC	Update on Learning Disability Services following implementation of outcomes from Review	15 November 2021	Discussed at the 14 January 2022 meeting
TBC	Update on Direct Payments		Added at 20 May 2022 Meeting
<b>Suggested New Items</b>			
	Fair Cost of Care		Directorate / CMR suggestion May 2022
<b>Standing Items</b>			
Annual	Safeguarding Adults Annual Update	28 January 2021	Annual Update from Worcestershire Safeguarding Adults Board
Annual	Compliments and Complaints for Adult Services		Added at 15 November 2021
Quarterly	Performance and In-Year Budget Monitoring		

**Children and Families Overview and Scrutiny Panel Work Programme**

<b>Date of Meeting</b>	<b>Issue for Scrutiny</b>	<b>Date of Last Report</b>	<b>Notes/Follow-up Action</b>
7 July 2022	Youth Provision in Worcestershire		To Cabinet on 21 July 2022
	Update on Worcestershire Response to the Situation in Ukraine in relation to Children and Young People		Following discussion at OSPB 26 April 2022
	Performance (Q4 January to March) and Year End Budget Monitoring		
20 September 2022	Care Prevention and Protecting Children from Harm		
	Performance (Q1 April to June) and In-Year Budget Monitoring		
3 November 2022	Quality Assurance in children’s services including complaints and voice of the child		
	Domestic Abuse – Children and Young People		
	Performance (Q2 July to September) and In-Year Budget Monitoring		
January 2023	All Age Disability (0-25) Service (ongoing Scrutiny of the transformation of the Service)	11 January 2021	(Jointly with Adult Care and Well Being O&S Panel) To provide feedback on consultation, timeline, KPIs.
	Scrutiny of 2023/24 Budget		
	Delivery Model for Medical Education Provision – Update	16 March 2021	

March 2023	Annual Update on Educational Performance Outcomes		
	Performance (Q3 October to December) and In-Year Budget Monitoring		
May 2023	Update on GET SAFE and GET THERE		Requested by Panel 10 May 2022
TBC	Update on the Special Educational Needs and Disabilities (SEND) Accelerated Progress Plan	23 February 2022	
TBC	Worcestershire Children First Independent Fostering Service Ofsted Inspection (reinspection)	23 February 2022	Following next inspection
TBC	Ofsted Inspecting local authority children's services (ILACS) Inspection – Feedback	11 September 2019	ILACS inspection due post July 2022
TBC	Current organisation of Education within the County (2 tier/3 tier)		Requested by Panel 16 July 2021 To be considered when further KS2 data available
TBC	Vulnerable Learners (to include children missing education, Elective Home Education, Young People not in education, employment of training (NEETS), exclusions and alternative provision)		To remain on the work programme (Requested 12 Nov 2021). More up to date data requested
TBC	Update on the Assessment Pathway for children who have Attention Deficit Hyperactivity Disorder (ADHD).		Requested by Panel 11 January 2022
TBC	Autism provision and the availability of places within education settings		Requested by Panel 10 May 2022.
TBC	Nursery provision for 2-year-olds		
<b>Standing Items</b>			
March	Education Performance outcomes		Annually

July	WSCP Annual Safeguarding Report		Annually
November/January	Budget Scrutiny		
March/July/September/November	Quarterly Performance and In-Year Budget Monitoring		

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## SCRUTINY WORK PROGRAMME 2022/23

### Corporate and Communities Overview and Scrutiny Panel

Date of Meeting	Issue for Scrutiny	Date of Last Report	Notes/Follow-up Action
13 July 2022	Performance and In-Year Budget Monitoring (Q4 Outturn January 2022 – March 2022)	17 March 2022 8 November 2021 20 July 2021	
	Update on the Libraries Strategy/transformation (post Covid-19) – to include the E-Library		Panel Member suggestion July and September 2021
	Liquidlogic		Panel member suggestion February 2022
21 September 2022	Performance and In-Year Budget Monitoring (Q1 April – June 2022)		
	Performance monitoring of comments, compliments and complaints	8 November 2021 20 July 2021 11 March 2021	
	Gypsy/Traveller Services		Panel member suggestion March 2022
	Community Engagement (Here2Help)	24 September 2021	
	West Mercia Energy Joint Committee Business Plan	17 January 2022	
14 November 2022	Performance and In-Year Budget Monitoring (Q2 July – September 2022)		
	Update on the Procurement Strategy		
	Update on the Councils Strategy for Museums, Arts and Culture		

<b>Possible Future Items</b>			
TBC	Performance monitoring of comments, compliments and complaints	8 November 2021 20 July 2021 11 March 2021	
TBC	Data Analytics <ul style="list-style-type: none"> <li>- Power BI Strategy</li> <li>- Instant Atlas</li> <li>- Framework for publicly accessible data</li> </ul>	17 January 2022	
TBC	Update on the Council's Policy on Support for Refugees - to include details of the re-matching process.	23 May 2022	Agreed by Panel 23 May 2022
TBC	How the Council Supports Volunteers and Volunteering		Chairman suggestion April 2022
TBC	Worcestershire One Public Estate		Agreed by Panel 14 February 2022
TBC	Electric Vehicle charging points on the County Council Estate		Agreed by Panel 14 February 2022
TBC	Performance of registration of deaths within 5 days	8 November 2021	Agreed by Panel 8 November 2021
TBC	Council Communication	8 November 2021	Agreed by Panel 8 November 2021
<b>Standing Items</b>			
November/January	Budget Scrutiny		
	Annual update on the Council's energy purchasing arrangement via the West Mercia Energy Joint Committee including the Business Plan	17 January 2022	Agreed at October 2021 Overview and Scrutiny Performance Board
TBC	Councillors Divisional Funding Scheme	20 July 2021	



TBC	Worcestershire County Council Regulation of Investigatory Powers Act 2000 Policy (RIPA)		

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## Economy Overview and Scrutiny Panel Work Programme 2022/23

<b>Date of Meeting</b>	<b>Issue for Scrutiny</b>	<b>Date of Last Report</b>	<b>Notes/Follow-up Action</b>
July 2022	Open for Business – an overview of the Economy in Worcestershire		
	Performance (Q4 January to March) and Year End Budget Monitoring		
September 2022	Broadband Annual Update (to include mobile and 5G coverage)	20 September 2021	
	Performance (Q1 April to June) and In-Year Budget Monitoring		
November 2022	Performance (Q2 July to September) and In-Year Budget Monitoring		
	Budget Scrutiny 2023/24		
January 2023	Update on the local economy and what the Council is doing to help businesses recover and grow	20 September 2021	Update in 12 months requested
	Scrutiny of 2023/24 Budget		
March 2023	Performance (Q3 October to December) and In-Year Budget Monitoring		
<b>Work Programme Suggestions</b>			
TBC	Worcestershire's Workforce Skills, including the role of Colleges		Panel Member suggestion June 2022

TBC	Rural Economy and Agriculture, including workforce and skills, access to training and operating costs		Panel Member suggestion June 2022
TBC	Worcestershire's Business Parks, including occupancy levels post Covid-19		Panel Member suggestion June 2022
TBC	Worcestershire's Employment Levels		Panel Member suggestion June 2022
TBC	Opportunities for Growth, including the available space for specific sectors		Panel Member suggestion June 2022
TBC	Strategic Infrastructure, including road and rail developments		Panel Member suggestion June 2022
TBC	Partnership Working, including the role of District Councils and the Private Sector		Panel Member suggestion June 2022
<b>Standing Items</b>			
Mar/Jul/Sep/Nov	Budget and In-year performance monitoring		
November/January	Budget Scrutiny Process		
	Broadband Annual Update		

## Environment Overview and Scrutiny Panel

<b>Date of Meeting</b>	<b>Issue for Scrutiny</b>	<b>Date of Last Report</b>	<b>Notes/Follow-up Action</b>
11 July 2022	Performance (Q4 January to March) and Year End Budget Monitoring		
	Cabinet Members' Priorities for the Next Year and Beyond (tbc)		
	Update on footways (tbc)		
9 September 2022	Review of the Net Zero Plan and Carbon Reduction	4 August 2020	
	The Environment Act: new requirements and the Council's response		
	Community Transport Funding		Requested by Chairman June 2022
	Performance (Q1 April to June) and In-Year Budget Monitoring		
	Update on the Gullies Interactive Map and improvements and other forms of communication between Highways, Councillors and residents		Requested by Panel 20 January 2022
8 November 2022	Update on buses, including update on Bus Service Improvement Plan, Community Transport and Demand Responsive Transport (Bromsgrove Pilot)		Requested by Chairman April 2022
	Waste Contract		

	Performance (Q2 July to September) and In-Year Budget Monitoring		
	Budget Scrutiny 2023/24 – Task Group		
January 2023	Highways Innovations		Requested by Panel 19 July 2021
	Scrutiny of 2023/24 Budget		
March 2023	Performance (Q3 October to December) and In-Year Budget Monitoring		
<b>Possible Future items</b>			
TBC	Cycling and Walking Infrastructure	13 May 2022	Update in 12 to 18 months
TBC	Cutting Congestion Programme	13 May 2022	Update in 12 to 18 months
TBC	Road Safety and Reduction of Speeding by use of Built Highways Infrastructure	13 May 2022	Update in 12 to 18 months
TBC	Environment approach: partnership working		Suggested by CMR June 22
TBC	Update on Rail Services in the County		
<b>Standing Items</b>			
March/July/ Sept/Nov	Budget and In-year performance monitoring		
November/January	Budget Scrutiny Process		
	Flood Risk Management Annual Report		

## SCRUTINY WORK PROGRAMME 2022/23

### Health Overview and Scrutiny Committee

Date of Meeting	Issue for Scrutiny	Date of Last Report	Notes / Follow-up Action
8 July 2022	Patient Flow and Progress Update against Recommendations from the Scrutiny Task Group Report on Ambulance Hospital handover Delays	9 March 2022 9 May 2022	
	Update on the Covid Vaccination Programme		
	Draft Worcestershire Joint Health and Wellbeing Strategy Consultation (feedback on the Consultation)		Requested at 3 November 2021 meeting
	In-year Budget Monitoring		
19 September 2022	Integrated Care Systems (ICS) Development – including New Arrangements for Mental Health Services	12 January 2022	To include the plans for the commissioning of Pharmacy, Dentistry, Optometry, Specialised Acute, New Arrangements for Mental Health, Specialist Mental Health and Prison Health
	Urgent Care Update including Winter Planning and the role of community hospitals	3 November 2021 18 November 2021	
	Update on Onward Care Team	2 March 2020	
	Draft Worcestershire Joint Health and Wellbeing Strategy Consultation (final draft)	9 May 2022	
17 October 2022	Routine Immunisation		Suggested at 19 July 2021 Meeting
	Screening (Cervical/Antenatal/Newborn/Diabetic Eye/Abdominal Aortic Aneurysm (AAA)/Breast/Bowel)		Suggested at 19 July 2021 Meeting
	Stroke Services		

2 November 2022	Health Inequalities resulting from the Covid-19 Pandemic		To include Long Covid
	Maternity Services (to monitor progress of the Acute Trust's Action Plan for improvement)	21 September 2021 9 May 2022	
Ongoing	Monitoring temporary service changes (and new ways of working) as a result of COVID-19	10 March 2021 19 July 2021	
Ongoing	Integrated Care Systems (ICS) Development	12 January 2022 10 March 2021	
<b>Possible Future Items</b>			
TBC	Update on Garden Suite Ambulatory Chemotherapy Service	19 July 2021	
TBC	Health impacts of the pandemic		Notice of Motion from Council 13 January 2022
TBC	Mental Health - the impact of COVID on children and young people - Dementia Services - Preventative measures, for example peri-natal mental health - Mental Health Needs Assessment (when complete)	21 September 2021  19 September 2018 (CAMHS)	Ongoing updates on restoration of services during the Covid pandemic have also been provided (from June 2020 - present)
TBC	Public Health Outcomes, including promoting active lifestyles, targeting rising obesity levels, prevalence of alcohol use during pregnancy etc		Suggested at 19 July 2021 Meeting. To include alcohol services and sexual health services
TBC	Physiotherapy Services?		Suggested at 19 July 2021 Meeting
TBC	Update on Dental Services Access		Requested at 9 March 2022 meeting
TBC	Dementia Services		Requested at 9 May 2022 meeting
TBC	Out of County Elective Surgery		Requested at 9 May 2022 meeting
Early 2023 - TBC	Workforce Pressures		Requested at 10 June 2022 meeting



TBC	End of Life Care		Requested at 10 June 2022 meeting
TBC	Hospital at Home Service		Requested at 10 June 2022 meeting
<b>Standing Items</b>			
TBC	Substantial NHS Service Changes requiring consultation with HOSC		
TBC	NHS Quality Accounts Quality and Performance		
TBC	Performance Indicators (Quarterly) and In-Year Budget (Public Health Ring Fenced Grant) Half Yearly		
TBC	Annual Update from West Midlands Ambulance Service	27 June 2019	
TBC	Review of the Work Programme		

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